

## **Crawfordsville District Public Library Board of Trustees minutes, March 10, 2022**

### **Monthly Board Meeting for March**

President Keim called the monthly meeting of the Board of Trustees to order at 4:00 p.m. Trustees present were Mr. Keim, Ms. Smith, Mr. Mitchell, Mrs. Helms, Ms. Stocks, Mr. Littell and Dr. Benedicks. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present.

**Public Comments:** No public comments.

**Minutes:** Mr. Littell made a motion to accept minutes from the February 10, 2022 meeting seconded by Dr. Benedicks. Motion carried.

**Claims:** Ms. Tyner presented claims of \$162,664.85. Mr. Littell motioned to accept the claims, seconded by Ms. Stocks. Motion carried.

**Committee Reports:** Ms. Tyner provided a written report for the Crawfordsville Main Street meeting on February 21, 2022. Mr. Keim stated that the Park and Rec board did not meet in March due to lack of a quorum.

**Old Business:** No old business.

**Director's Report:** Ms. Tyner said statistics were down for February. This was not surprising, given that the library was closed for inclement weather for three days, and the month of February has fewer days overall.

Humans United for Equality relayed a request from the local Wild Pride group regarding having a Drag Queen Story Time to coincide with the Unity Day event at Pike Place park on April 23. Following discussion, initial thoughts were that the library would host a table at the event, again, and a DQST could occur at the event.

Ms. Tyner updated the board on the recent staff training held during the February 15<sup>th</sup> Polaris Server migration while the library was closed. The employees discussed what to do to prepare in the event of an active shooter or First Amendment Audit.

Both library reports, the Annual Financial Report and the Indiana Public Library Annual Report, were submitted on time.

Ms. Angela Clements has submitted her intent to retire at the end of May.

Ms. Tyner updated the board with information regarding the state of Indiana's public health emergency. Governor Holcomb has rescinded the public health emergency as of March 3, 2022. By consensus, the board will end Epidemic/Pandemic operation and Emergency Closure Leave for employees for COVID-19 absences at the end of March.

**Financial Reports:** Ms. Tyner presented the financial reports. With over 83% of the year left, 85% of the budget remains to be spent. Ms. Tyner anticipates the operating fund will be sufficient to last until the June property tax payments are made. No internal transfers are expected to be needed this year.

**New Business:** Ms. Tyner briefly reviewed the library annual reports and answered questions regarding the reporting.

Dr. Benedicks suggested themed displays on Disability Awareness month and Women's History Month.

**Adjournment:** Dr. Benedicks moved to adjourn the meeting. The meeting was adjourned at 5:05 p.m.