

Crawfordsville District Public Library Board of Trustees minutes, July 14, 2022

Monthly Board Meeting for July

President Keim called the monthly meeting of the Board of Trustees to order at 4:01 p.m. Trustees present were Dr. Benedicks, Ms. Smith, Mrs. Helms, Ms. Stocks, Mr. Mitchell, Mr. Foster, and Mr. Littell. Ms. Tyner, library director; was also present, along with League of Women Voters observer Nancy Bennett. Ms. Steelman Wilson, assistant library director; was absent.

Public Comments: No public comments.

Minutes: Dr. Benedicks made a motion to accept minutes from the June 9, 2022 meeting, seconded by Mr. Littell. Motion carried.

Claims: Ms. Tyner presented claims of \$189,146.88. There was a question about claim number 410, which Mr. Littell explained is the ServiceMaster cleaning service and their cleaning supplies. Mr. Littell motioned to accept the claims, seconded by Dr. Benedicks. Motion carried.

Committee Reports: Ms. Tyner provided written notes for the Crawfordsville Main Street meeting on June 20, 2022. A Main Street America community self-assessment was completed. Discussion was held about the need for portable restrooms at First Fridays. Landscape and fountain designs were discussed for the Marie Canine Plaza Fountain project. The full notes for this meeting are appended to the board packet in the library minute book. Mr. Keim said that the Park and Rec board did not meet due to lack of a quorum.

Old Business: No old business.

Director's Report: Ms. Tyner presented her monthly report, noting the Museum is nearly back to pre-pandemic visitor numbers. The library is also experiencing higher visitor numbers.

The Housing Kiosk Project through Indiana Legal Help was discussed.

The book sale volunteers had another blockbuster sale in July of \$1,251, which supports the library's summer reading programs.

Ms. Smith asked about the compliance letter, which asserts that the library is considered in compliance with Indiana state laws governing public library standards. Ms. Tyner will send a copy of the standards to board members after the meeting.

Financial Reports: Ms. Tyner presented the financial reports for June. The June tax distributions for the operating and lease/rental funds have been received. The HVAC debt payments for June 2023 and January 2024 will be appropriated from the Rainy Day budget instead of LIRF.

With 50% of the year remaining, 55% of the budget remains to be expended.

An itemized credit card breakdown from April 29 to May 31 is included in the packet for board review.

New Business: Mr. Littell nominated Mr. Keim for board president for 2022-2023. Ms. Helms seconded the motion. Mr. Keim amended the motion to propose a full slate of officers: Mr. Keim as President, Dr. Benedicks as Vice-President, Mr. Littell as Treasurer, and Ms. Helms as Secretary and Assistant Treasurer. Motion carried.

Committee appointments will be: Ms. Tyner is the library representative on the Main Street Board, Mr. Keim is the representative on the Park and Rec Board, Marilyn Smith was appointed to the board of the Friends of the CMMC. Ms. Tyner will continue attending Friends of the CMMC as an ex-officio member.

Ms. Tyner presented a resolution for joining the Indiana State Library Consortium for Public Library Internet Access. Mr. Littell motioned to join the consortium, seconded by Mr. Mitchell. Motion carried.

An executive session will be scheduled prior to the August board meeting at 3:45 p.m. to discuss the director's evaluation and compensation.

Adjournment: Dr. Benedicks motioned to adjourn. Meeting adjourned.