

Crawfordsville District Public Library Board of Trustees minutes, March 12, 2026

Monthly Board Meeting for March

President Benedicks called the monthly meeting of the Board of Trustees to order at 4:02 p.m. Trustees present were Dr. Benedicks, Ms. Smith, Mrs. Helms, Mr. Parke, Mr. Littell, and Mr. Brewer. Mr. Foster was absent. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present. The meeting was held in the library conference room.

Public Comments: No public comments.

Minutes: Mr. Littell made a motion to accept minutes from the February 12, 2026 meeting seconded by Mr. Parke. Motion carried.

Claims: Ms. Tyner presented the claims list of \$331,770.24 for Feb 14, 2026 through March 13, 2026 for review. Following some discussion, Mr. Parke motioned to accept the claims list, seconded by Mr. Littell. Motion carried.

Committee Reports: Ms. Tyner has resigned from the Crawfordsville Main Street board but no CDPL board member has come forward to attend the CMS meetings as an ex officio since Owen had to resign from the CDPL board after moving from the library district. Ms. Tyner offered to attend the meetings as an ex officio member and provide a report, which was accepted by the board.

Ms. Smith said the Park & Rec Board transportation service is in organizational stages, with numbers a bit lower than expected but lots of interest being expressed on social media. Shortz park awaits plans for opening, and the pool repairs will not be completed until after Memorial Day.

Ms. Smith said that the CMMC will be hosting summer art programs and Spring Break classes.

Ms. Tyner said that the Internal Controls Committee will meet on March 26.

Old Business:

The board resumed the discussion of the library's open schedule, with staff survey results presented in the board packet. Following extended discussion, Mr. Parke motioned to move to the following schedule beginning June 1 and concluding September 1: Monday through Thursday, 10 a.m. – 8 p.m., Friday & Saturday 10 a.m. – 5 p.m., and closed on Sundays. The new tentative schedule was proposed to be announced publicly in mid-April but announced to staff immediately. Mr. Brewer seconded the motion, and the motion carried.

Director's Report: Ms. Tyner reports that the circulation numbers are up again, higher this month compared with last month, this month last year, and 2019.

Human resources news include the hiring of two custodians, one already working, and one just hired. The hiring process is still moving forward for the open position in Adult Services.

Ms. Tyner presented two new legislative developments that may impact the library in the future. The first limits libraries to increasing the 2027 and future budgets up to 49.9% of the max levy growth quotient or binding review by the library's fiscal body will be triggered. The second

involves DLGF evaluation of state townships and possible township mergers, though the impact to the library is uncertain.

Financial Reports: Ms. Tyner presented the financial reports with brief explanations. The February credit card statement reconciliation was presented.

New Business:

Ms. Tyner informed the board that the library will need to be closed on May 18, 2026 as a training day for the staff, with the Evergreen Go Live day scheduled for May 19, 2026. Mrs. Helms motioned to approve the closure, with Mr. Brewer seconding. Motion carried.

Ms. Tyner presented a proposal for changing the price of faxes from \$1.00 per page to \$0.25 per page as a result of moving to an efax solution. Mr. Brewer motioned to approve, with Mr. Littell seconding. Motion carried. Motion carried.

Ms. Tyner presented a request to approve the Carnegie Museum application for a Heritage Support Grant from the Indiana Historical Society. Mr. Brewer motioned to approve, seconded by Mrs. Helms. Motion carried.

A revision of the CDPL Circulation Policy was presented making changes in card expiration from one year to two years from date of issue and bringing the borrowing limits for books and magazines consistent with the Evergreen Consortium policies. Mr. Brewer motioned to approve, with Mr. Parke seconding. Motion carried.

A list of building use changes was presented to the board for their information. The changes were approved by consensus.

Ms. Tyner presented a proposal for disposal of surplus property. Mr. Parks motioned to approve the disposal of the items, seconded by Mrs. Helms. Motion carried.

Ms. Tyner presented a draft of the 2026-2030 Strategic Plan for board review. Input was requested from board members, and Ms. Tyner will meet with managers to receive their feedback. The plan will incorporate the information collected, and the final draft will be presented next month. No action was taken at this time.

Regarding the suggestion of using volunteers in library operations, Ms. Tyner has corresponded with our human resources advisors, Selective HR, which is made available to us through library insurance coverage. The HR experts report that the current CDPL Volunteer Policy includes the required points, and provided some general guidelines for using volunteers in organizations.

Adjournment: Dr. Benedicks moved to adjourn the meeting. Mrs. Helms seconded the motion. The meeting was adjourned at 5:29 p.m.