

Crawfordsville District Public Library Board of Trustees minutes, April 9, 2026

Monthly Board Meeting for April

Vice President Smith called the monthly meeting of the Board of Trustees to order at 4:03 p.m. Trustees present were Ms. Smith, Mrs. Helms, Mr. Parke, Mr. Littell, and Mr. Brewer. Mr. Foster and Dr. Benedicks were absent. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present. The meeting was held in the library conference room.

Public Comments: No public comments.

Minutes: Mr. Parke motioned to approve minutes from the library board regular meeting on March 12, 2026, minutes from the Internal Controls committee meeting on March 26, 2026, and minutes from the Fundraising committee meeting on April 1, 2026. Mrs. Helms seconded. Mr. Littell abstained. Motion carried.

Claims: Ms. Tyner presented the claims list of \$256,455.14 for March 14, 2026 through April 10, 2026 for review. Following some discussion, Mrs. Helms motioned to accept the claims list, seconded by Mr. Brewer. Motion carried.

Committee Reports: Ms. Tyner did not attend the last meeting of the Main Street organization.

Ms. Smith reported from the Park and Rec Board that a volunteer will be cleaning up a small family cemetery that is part of the Brickyard Nature Park property.

Ms. Smith reported from the Friends of the CMMC that a "Historic Barns of Montgomery County" program will be held on April 26.

Ms. Tyner said that the Internal Controls Committee met on March 26, 2026 and the minutes for that meeting are included in the board packet.

Ms. Tyner said that the Fundraising Committee met on April 1, 2026 and the minutes for that meeting are also included in the board packet.

Old Business:

Ms. Tyner requested board guidance on the Furniture and Equipment budget line, because additional expenses related to new computers and an electronic payment system should be paid out of a different line to avoid further over-expenditure in this budget line. Mr. Littell motioned to use LIRF funds to pay for the computers and Square payment equipment. Mr. Parke seconded, and the motion carried.

Ms. Tyner presented a draft Strategic Plan document for the 2026-2030 period that incorporated changes suggested by staff and board reviewers. Following some discussion, Mr. Brewer motioned to approve the amended Strategic Plan as presented, understanding that it is a living document and can be amended again. Mr. Littell seconded, and the motion carried.

Director's Report: Ms. Tyner reports that the circulation numbers are up again, higher this month compared with last month, this month last year, and 2019.

A new custodian will begin duties tonight.

The next book sale is April 10.

Financial Reports: Ms. Tyner presented the financial reports with brief explanations. With 75% of the year remaining, 77.8% of the budget remains to be spent.

New Business:

Ms. Tyner presented the Annual Financial Report required by the State Board of Accounts, and the Library Annual Report required by the Indiana State Library. The AFR has been submitted, but the Annual Report will be submitted soon.

Ms. Tyner requested permission to pay 4 additional hours for part-time Circulation Staff workers to attend an Evergreen Staff Training Day on April 17. Mr. Parke motioned to approve with Mr. Brewer seconding. Motion carried.

Ms. Tyner presented quotes for lawn care, and snow removal/salting services. Following comparison of the available quotes, Mr. Littell motioned to stay with Sutherlin, the current provider. Mr. Brewer seconded. Motion carried.

Adjournment: Mr. Brewer moved to adjourn the meeting, with Mr. Parke seconding the motion. The meeting was adjourned at 5:12 p.m.