

Crawfordsville District Public Library Board of Trustees minutes, May 14, 2026

Monthly Board Meeting for May

President Benedicks called the monthly meeting of the Board of Trustees to order at 4 p.m. Trustees present were Dr. Benedicks, Ms. Smith, Mrs. Helms, Mr. Parke, Mr. Littell, and Mr. Brewer. Mr. Foster was absent. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present. The meeting was held in the library conference room.

Public Comments: No public comments.

Minutes: Mr. Littell motioned to approve minutes from the library board regular meeting on April 9, 2026. Mr. Parke seconded. Motion carried.

Claims: Ms. Tyner presented the claims list of \$225,827.01 for April 11, 2026 through May 15, 2026 for review. Following some discussion, Mrs. Helms motioned to accept the claims list, seconded by Mr. Littell. Motion carried.

Committee Reports: Ms. Tyner reported from the April 20, 2026 Crawfordsville Main Street Board meeting. The downtown flowerpots have been planted, postcards have been sent out with information about the CMS summer activities and sponsors. This year there will be four First Fridays and four Lunch on the Plaza dates.

Ms. Smith reported that the Park and Rec board still awaits the Shortz family contact to get in touch regarding the donated park property.

Ms. Smith said the Summer at the Museum programming is beginning.

The Internal Controls and Fundraising committees did not meet.

Old Business:

Nonresident fee revision – Ms. Tyner reported after completing the library annual report, that the annual nonresident fee should be \$78 instead of \$76 as earlier adopted. A resolution was presented to update the number. Mr. Littell motioned to adopt the resolution, seconded by Mr. Parke. Motion carried.

Ms. Tyner presented the Circulation Policy revision needed to bring the library's policies in line with the Evergreen Consortium. Dr. Benedicks motioned to approve the policy, seconded by Mr. Parke. Motion carried.

No action has yet been taken to fill Ms. Smith's seat once she leaves the board in June. Ms. Tyner is continuing to contact potential candidates.

Ms. Tyner updated the board on the solar panel project. The installation will not occur by the contracted end of May. Due to equipment issues, they have reconfigured the equipment. Although delayed, the project should still be completed by the tax-mandated timeline. Ms. Tyner has an appointment for assistance in completing the forms for tax credits.

Mr. Brewer enters the meeting.

Director's Report:

Ms. Tyner reports that circulation statistics dropped compared to April and compared to April last year.

Nick Kvachkoff is now working as a custodian.

The library will close on Monday, May 18, for a full-day staff training. Evergreen will go live on May 19.

Ms. Tyner reported that e-rate, which covers 80% of the cost of the internet service for the library and museum has been awarded for the 2026-2027 e-rate year. She believes that we will not receive the former Broadband connectivity grant from the state this year to help cover the remaining 20%.

The last library book sale raised \$1,439.

Financial Reports: Ms. Tyner presented the financial reports with brief explanations. With 67% of the year remaining, 72.8% of the budget remains to be spent. To ensure adequate funding in the operating fund, Ms. Tyner prepared a resolution for temporary transfer of funds in case the balance does not last until the June property taxes are received. Ms. Tyner informed the board that unrestricted funds may need to be appropriated in the future. Also, new gift funds may need to be created for restricted items.

New Business:

Ms. Tyner presented a quote by Blackmore and Buckner roofing to repair some problems with the west roof area over the elevator and stairs. The quote is \$14,750. Mr. Parke motioned to approve, with the LIRF balance to be used to pay for the amount over the \$5,000 available in the Building Improvement budget line, seconded by Mr. Brewer.

Ms. Tyner presented information on establishing a library Friends group. Mr. Parke motioned to give the fundraising committee permission to begin building and supporting a Friends Board. Mr. Brewer seconded the motion, and the motion carried. Ms. Tyner will contact Mr. Dan Taylor again to ask about the process of incorporating the Friends group.

Ms. Tyner presented the resolution for temporary transfer of funds. Mr. Parke motioned to approve, seconded by Mr. Brewer. Motion carried.

Adjournment: Dr. Benedicks moved to adjourn the meeting, with Mr. Brewer seconding the motion. The meeting was adjourned at 5:06 p.m.