

Crawfordsville District Public Library Board of Trustees minutes, June 11, 2026

Monthly Board Meeting for June

Vice President Smith called the monthly meeting of the Board of Trustees to order at 4 p.m. Trustees present were Ms. Smith, Mrs. Helms, Mr. Parke, Mr. Littell, Mr. Foster, and Mr. Brewer. Dr. Benedicks was absent. Ms. Tyner, library director; and Ms. Steelman Wilson, library assistant director; were also present. The meeting was held in the library conference room.

Public Comments: No public comments.

Minutes: Mr. Littell motioned to approve minutes from the library board regular meeting on May 14, 2026. Mr. Parke seconded. Motion carried.

[Mrs. Helms arrives]

Claims: Ms. Tyner presented the claims list of \$220,328.10 for May 16, 2026 through June 12, 2026 for review. Following some discussion, Mr. Parke motioned to accept the claims list, seconded by Mr. Littell. Motion carried.

Committee Reports: Ms. Tyner reported that the Main Street organization has not met, but that this summer's first First Friday event had a huge attendance, and is believed to be the largest First Friday event ever.

Ms. Smith reported that the Park and Rec board is raising the rates for their public room rentals by \$10 per hour. The Milligan Park pool has reopened. Public transportation hours are expanding. Ms. Tyner added that she had spoken with Park and Rec Director Fawn Johnson, regarding the requirements of the CDPL board appointee to the Park and Rec board. It is no longer required that a CDPL board member be the appointee; the library board can now appoint a member of the general public instead.

Ms. Smith, reporting from the Friends of the CMMC, said that the Community Art Show: Memory will be opening soon.

The Internal Controls committee did not meet.

The Fundraising Meeting did not meet, although Ms. Tyner recently attended the International Public Library Fundraising Conference held in Ohio, and received lots of information on how to start a fundraising program.

Old Business:

Open board seat: Ms. Smith and Mr. Foster will now be leaving the board at the end of their terms in June. Ms. Tyner has been working to create a list of potential board members and has two in mind specifically: Paul Pfledderer and Kathy Steele. Ms. Tyner asked the board if she could pursue these candidates, with general agreement. Mr. Brewer will be unable to attend board meetings after August, so also would like to step back from the board, creating a third vacancy.

Director's Report:

Ms. Tyner pointed out the impact of the new Evergreen consortium on Interlibrary loan numbers, as they soared in May. The library will resume twice weekly courier pickups in July.

Ms. Tyner has nearly completed preparations for using Square. Mr. Foster will be opening a new account at the Tri-County bank to receive the funds, and the existing account at PNC bank will eventually be closed.

Human Resources items: We will soon begin the process of advertising for a new custodian. The Carnegie Museum Educator has resigned, and the position has been advertised. A Youth Services Library Assistant has also resigned, and the position will be advertised soon.

We have received a supplemental Local Income Tax (LIT) distribution of \$98,803, and our regular monthly LIT distributions will total over \$5,000 more than DLGF estimates.

The June property tax settlement of \$660,890.02 has been received, so no internal loans will be required. License excise taxes have also been received of \$31,465.10.

Ms. Tyner will be unavailable for the next library board meeting due to family commitments. Ms. Steelman Wilson will serve in her stead.

Ms. Tyner presented the Year 7 report from the Guaranteed Energy Savings Contract with Performance Services for board review.

Financial Reports: Ms. Tyner presented the financial reports with brief explanations. With 58.3% of the year remaining, 67.4% of the budget remains to be spent. Library credit card reconciliations are included for the months of April and May.

New Business:

Ms. Tyner presented the budget calendar for 2026 for board review, along with ILF Trustee training information.

Two quotes from Mora concrete were presented: one with numbers for repairing the stairs and the other for total replacement. Following discussion, Mr. Parke motioned to table the project, seconded by Mr. Brewer. Motion carried. More information and a second quote will be requested.

A quote from Glenco Incorporated [Price Excavating] was presented for replacing gutter drains in concrete both in front and in back of the CMMC entry area. Following some discussion, Mr. Parke motioned to table the project, seconded by Mr. Brewer. Motion carried. More information and a second quote will be requested.

Ms. Tyner presented three resolutions to establish separate restricted gift funds for Youth Services, Local History/Genealogy, and the Carnegie Museum to facilitate new SBOA directives on unrestricted gift funds. Mr. Brewer motioned to approve the resolutions as a slate and to transfer the pertinent fund amounts into them, with Mr. Parke seconding. Motion carried.

Ms. Tyner informed the board that it would not be possible to spend any more unrestricted gift funds without appropriating the needed gift funds. This process requires a public hearing with 14 days of advance notice. Ms. Tyner will work with board members to find an acceptable time for the public hearing, with action to be taken at the next library board meeting.

Adjournment: Mr. Littell moved to adjourn the meeting, with Mr. Brewer seconding the motion. Motion carried. The meeting was adjourned at 5:06 p.m.